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Blackpool Council

26 January 2023

To: Councillors Clapham, Taylor and L Williams

The above members are requested to attend the:

SHAREHOLDER COMMITTEE

Friday, 3 February 2023 at 10.00 am
in Conference Room 3A and 3B, Bickerstaffe House

A G E N D A

ADMISSION OF THE PUBLIC TO COMMITTEE MEETINGS

The Head of Democratic Governance has marked with an asterisk (*) those items where the Committee may need to consider whether the public should be excluded from the meeting as the items are likely to disclose exempt information.

The nature of the exempt information is shown in brackets after the item.

1 DECLARATIONS OF INTEREST

Members are asked to declare any interests in the items under consideration and in doing so state:

(1) the type of interest concerned either a

- (a) personal interest
- (b) prejudicial interest
- (c) disclosable pecuniary interest (DPI)

and

(2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

2 * MINUTES OF THE LAST MEETING HELD ON 20 JANUARY 2023 (Pages 1 - 12)

To agree the minutes of the last meeting held on 20 January 2023 as a true and correct

record.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

3 * SHAREHOLDER COMMITTEE ACTION TRACKER (Pages 13 - 18)

To consider the Committee's updated action tracker.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

4 * SHAREHOLDER UPDATE

To receive a verbal update on the Council's wholly-owned companies provided by the Shareholder representatives.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

5 * WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 9 2022/23
(Pages 19 - 28)

To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

6 * BLACKPOOL WASTE SERVICES LIMITED KEY PERFORMANCE INDICATORS (Pages 29 - 34)

To provide an update on the development and reporting of Key Performance Indicators relating to Blackpool Waste Services Ltd (BWS).

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

**7 * BLACKPOOL WASTE SERVICES LIMITED FINANCIAL PERFORMANCE AND FORECAST
OUTTURN** (Pages 35 - 40)

To provide an update on the financial performance and forecast year end outturn of Blackpool Waste Services Ltd (BWS).

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

8 * BLACKPOOL WASTE SERVICES LIMITED BUSINESS PLAN

(Pages 41 - 60)

To present the updated Blackpool Waste Services Limited (BWS) business plan for the period 2022-2025.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

9 DATE AND TIME OF THE NEXT MEETING

To note the date and time of the next meeting as Monday 20 February 2023, commencing at 9.30am.

Venue information:

Third floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

Other information:

For queries regarding this agenda please contact Sharon Davis, Scrutiny Manager, Tel: 01253 477213, e-mail sharon.davis@blackpool.gov.uk

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Agenda Item 2

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 20 JANUARY 2023

Present:

Councillor Taylor (in the Chair)

Councillors

Clapham (Co-optee) L Williams

In Attendance:

Mr John Blackledge, Director of Community and Environmental Services (Items 1 - 9 only)

Mr Alan Cavill, Director of Communications and Regeneration

Mr Steve Thompson, Director of Resources

Ms Linda Dutton, Head of Human Resources and Organisational Development (Item 7 only)

Ms Sharon Davis, Scrutiny Manager

Ms Lorraine Hurst, Company Secretary

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited (Items 8 - 9 only)

Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited (Item 10 only)

Councillor Gillian Campbell, Chair, Blackpool Airport Operations Limited (Item 10 only)

1 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

2 EXCLUSION OF THE PRESS AND PUBLIC

The Shareholder Committee agreed that under Section 100A of the Local Government Act 1972, the public be excluded from the meeting during consideration of Item 3 'Minutes of the last meeting held on 19 December 2022' (restricted minutes only), Item 4 'Shareholder Committee Action Tracker', Item 5 'Shareholder Committee Update' as at Month 8 2022/23', Item 6 'Wholly-Owned Company Financial Performance and Item 10 'Blackpool Airport Operations Limited Update' on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

3 MINUTES OF THE LAST MEETING HELD ON 19 DECEMBER 2022

(The press and public were excluded from the consideration of the restricted minute part of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered the minutes of the last meeting held on 19 December 2022, noting that there was a public and restricted version.

The Committee agreed the minutes of the meeting as a true and correct record.

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 20 JANUARY 2023

4 SHAREHOLDER COMMITTEE ACTION TRACKER

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered its action tracker and agreed to note the updates.

5 SHAREHOLDER UPDATE

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Alan Cavill, Director of Communication and Regeneration, Mr John Blackledge, Director of Community and Environmental Services and Mr Steve Thompson, Director of Resources were invited to provide an update on the Council Wholly-Owned Companies on behalf of the Shareholder.

The Committee noted the updates provided.

6 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 8 2022/23

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Steve Thompson, Director of Resources provided an overview of the financial performance of the Council's Wholly-Owned Companies as at Month 8 2022/2023.

The Committee noted the update provided.

7 # RECOGNITION OF CONTINUOUS SERVICE BETWEEN COMPANIES

Ms Linda Dutton, Head of Human Resources and Organisational Development advised that the unions had raised the issue of continuous services across the Council and its wholly-owned companies for consideration. Currently, should an employee move from the Council itself to one of its wholly-owned companies and vice-versa their service would not be continued impacting upon entitlement to any term and condition with a length of service qualifying period e.g. annual leave and level of sick leave. It was proposed that continuous service should be expanded to the group of companies to encourage staff to remain with the Council and its companies. It was noted that pension arrangements and terms and conditions would not be affected by this proposal.

Shareholder Committee decision:

1. That for any employee of a wholly owned council company that any previous service with a wholly owned council company be recognised and counts as continuous service when they commence or re-commence employment with the Council.
2. That all Company Boards be asked to consider recognising employee service between and across all wholly owned companies and the Council with any

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 20 JANUARY 2023

employee who commences or re-commences employment with them.

Reason for the decision:

To ensure continuous service is recognised across the Council's companies to support free movement. This enables employees to develop their careers across organisational boundaries without suffering a detriment due to loss of continuous service.

Other options considered:

To keep the status quo where continuous service is not recognised.

Date of decision:

20 January 2023.

Ms Dutton left the meeting following the conclusion of this item.

8 # TRAMWAY ASSET MANAGEMENT PLAN

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited joined the meeting from this item.

Mr John Blackledge, Director of Community and Environmental Services, Ms Jane Cole, Managing Director, Blackpool Transport Services (BTS) Limited presented the joint report from the Council and BTS which set out the Tramway Asset Management Strategy for approval by the Shareholder Committee.

It was reported that following a tram accident in Croyden in 2018, a large number of recommendations had been made to improve the safety of tramways. In Blackpool, there were a number of key issues such as the shared space in which the trams operated, the high level of customers focused in the headland and the low speed in which the trams operated for consideration. The Asset Management Strategy had been developed to demonstrate how the tramway would be maintained and to define the expectations on the Council and the Company to strengthen the health and safety of the tramway. Particular mention was given to the new object detection and over-speed detection devices being installed on the trams.

Shareholder Committee decision:

To approve and adopt of the Tramway Asset Management Strategy (TAMS), which provides the overarching framework as to how Blackpool Council and Blackpool Transport Services (BTS) jointly and collaboratively manage the tramway system to the highest standards in relation to governance, strategic planning, communication, health and safety, planned maintenance and investment.

Reason for the decision:

The refurbished Tramway is now 10 years old so it has become essential to review the operation and maintenance of the tramway infrastructure. The assets have been

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 20 JANUARY 2023

strategically reviewed in terms of the Council and BTS's role and responsibility around how day-to-day and planned maintenance activities are carried out. The TAMS demonstrates how Blackpool Council and BTS will work in collaboration to ensure the highest possible levels of health and safety standards and compliance to legislation and guidance are delivered.

Other options considered:

The status quo was not an option. The only way forward was to produce a Tramway Asset Management Strategy which ensures that we strengthen our governance arrangements and comply to Health and Safety and Legislative requirements.

Date of decision:

20 January 2023.

9 # COMPLIANCE WITH RECOMMENDATION 4 OF RAIL ACCIDENT INVESTIGATION BOARD'S REPORT

Mr John Blackledge, Director of Community and Environmental Services, Ms Jane Cole, Managing Director, Blackpool Transport Services Limited presented a joint report seeking the Committee's approval to purchase a modification of the traction brake control system to the value of £100k for the trams. When subsequently installed it would effectively strengthen the driver vigilance system and ensure the operation was in line with the recommendations made by the Rail Accident Investigation's Board following an accident in Croyden in 2018.

Shareholder Committee decision:

To agree to proceeding with the modification to the traction brake controller, in order to strengthen the driver vigilance system at a cost of £100k.

Reason for the decision:

To comply with the Rail Accident Investigation Board Recommendation 4 of the Croydon report in terms of driver in-attention systems and traction brake control.

Other options considered:

Other systems have been considered, however the system being recommended is most suitable in terms of linking into the Bombardier Flexity Tram braking system.

Date of decision:

20 January 2023.

Ms Jane Cole and Mr John Blackledge left the meeting following the conclusion of this item.

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 20 JANUARY 2023

10 # BLACKPOOL AIRPORT OPERATIONS LIMITED UPDATE

Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited and Councillor Gillian Campbell, Chair, Blackpool Airport Operations Limited joined the meeting at this point.

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited provided a comprehensive overview of the current position of the Company, noting the financial position, performance of key areas including NASP flights, future commercial opportunities and the ongoing projects being undertaken.

Mr Peters presented the 10 Year Business Plan to the Committee, highlighting the analysis of opportunities that had been undertaken.

Shareholder Committee decision:

To endorse the 10-Year Business Plan of Blackpool Airport Operations Limited.

Reason for decision:

Within the recommendations of the governance review of the wholly-owned companies it was agreed that the Shareholder Committee should receive and consider the Business Plan of each Company.

Other options considered:

The Committee could have not endorsed the Business Plan, however, it was considered that the Business Plan was fit for purpose.

Date of decision:

20 January 2023.

11 DATE AND TIME OF THE NEXT MEETING

The Committee noted the date and time of the next meeting as Friday 3 February 2023, commencing at 10am.

Chairman

(The meeting ended at 11.51 am)

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 20 JANUARY 2023

Any queries regarding these minutes, please contact:
Sharon Davis,
Tel: 01253 477213
E-mail: sharon.davis@blackpool.gov.uk

Note : Items marked with a # are subject to call in.

Report to:	SHAREHOLDER COMMITTEE
Relevant Officer:	Steve Thompson, Director of Resources
Relevant Cabinet Member:	Councillor Ivan Taylor, Deputy Leader of the Council and Cabinet Member for Partnerships and Performance
Date of Meeting:	3 February 2023

WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 9 2022/23

1.0 Purpose of the report:

- 1.1 To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

2.0 Recommendation(s):

- 2.1 For the Shareholder Committee to consider and receive the report and to provide any feedback/ comments, as appropriate.

3.0 Reasons for recommendation(s):

- 3.1 To ensure financial performance of the Council's wholly-owned companies is kept under timely review by members.

- 3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered:

None.

5.0 Council Priority:

- 5.1 The relevant Council Priority is: "The economy: Maximising growth and opportunity across Blackpool".

6.0 Background Information

6.1 See reports and appendices circulated to members under separate cover.

6.2 Does the information submitted include any exempt information? Yes

The appendices attached to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7.0 List of Appendices:

Appendix 5(a): Financial Monitoring Report (exempt from publication).
Appendix 5(b): Company details (exempt from publication).

8.0 Financial considerations:

8.1 See appendices (exempt from publication).

9.0 Legal considerations:

9.1 None.

10.0 Risk management considerations:

10.1 Impact of financial performance against approved Revenue budgets and upon Council reserves and balances.

11.0 Equalities considerations:

11.1 An Equalities Impact Assessment was produced as a part of the budget-setting process and remains relevant.

12.0 Sustainability, climate change and environmental considerations:

12.1 None directly from this report.

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.

15.0 Key decision information:

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? N/A

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information:

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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